

## **School Uniform Policy**

### **2024 - 2025**

#### **Vision**

Inspiring kind and joyful learning communities who use innovative thinking to build a mindful and sustainable world.

#### **Mission**

Verita ensures that kindness is the centre of everything we do. Deeply committed to international and intercultural understanding, Verita provides an academically engaging, inquiry-based educational approach.

Our responsibility is to whole-heartedly assist our students to develop the social-emotional and academic skills necessary to live meaningful, fulfilled and happy lives.

#### **Preamble**

Verita International School is an institution which aligns with the CIS Code of Ethics and the UN Conventions of the Rights of the Child (UNCRC).

The CIS Code of Ethics highlights that we, as a school, are expected to:

- Fulfil the promises stated in their guiding statements, policies, contracts and promotional materials.
- Strive for excellence.
- Nurture a culture of care in which the education, safety and well-being of students and others are paramount.
- Comply with applicable laws and regulations.
- Respect the dignity and equality of all individuals, groups and cultures.
- Promote global citizenship.

As a school which aligns with the UNCRC, we make an effort to uphold the 45 articles of the convention in our school; please refer to the UNCRC articles [here](#).



## Purpose

The aim of this policy is to make students, parents, and teachers aware of the school uniform and the procedures for addressing noncompliance.

## Overview

The school uniform will be a key component of the Verita International School programme, significantly contributing to the school's ethos and establishing a suitable tone.

The Verita International School uniform is designed to be comfortable and less formal, embodying a joyful and modern style. It aligns with the Verita Merchandise collection, offering flexibility for items to be purchased elsewhere. The uniform is simplistic yet durable, ensuring a practical and lasting choice for students.

The uniform aims to:

1. **Enhance Overall School Safety:** Uniforms will help us maintain a secure campus by making it easier to identify students and prevent unauthorised individuals from entering school grounds. It will also help in recognising students who might leave the campus without permission.
2. **Establish a Sense of Belonging and Signal Student Behaviour:** Uniform provides students with a sense of belonging and identity. It encourages them to represent the values and standards of our school, promoting positive behaviour and a cohesive school culture.
3. **Foster a Focused Learning Environment:** When students wear uniforms, it helps to eliminate distractions and enhances the learning environment. It minimises distractions based on attire and helps students focus more on their education and personal growth.

The Verita International School Uniform Policy is communicated to the public through the school website, the Parent and Student Portal, and the Parent Handbook.

## Guidelines

The Verita International School uniform is available for sizing in the Pop-up Showroom located on the ground floor of the Y2-Y11 building and can be purchased online through the Uniform Order Form. A letter will be sent out to all parents 2-3 months prior to the start of each new school year confirming the correct school uniform, including the school day



uniform and the PE Kit for physical education classes, along with details about the process for ordering.

All students will be required to dress in the Verita International School uniform from the beginning of the school year. Early Years students will have uniforms, however, their spare sets of clothes do not need to follow our uniform guidelines.

Students must wear a white/light blue collared Verita Polo shirt and dark blue trousers or skirt/dress. On days when a Physical Education (PE) lesson is timetabled, students should come to school dressed in their PE Kit. When it is cooler, students may choose to wear the sweatshirt on top of their Polo Shirt or the hoodie. School shoes/trainers should be black, navy blue or white.

The school uniform consists of a mandatory package and other optional items.

Item	Mandatory package pieces
Polo T-shirt white	2
Polo T-shirt light blue	2
Sweatshirt	1
PE T-shirt sport	2
Hoodie	1
PE pants long	1
PE pants short	1
School Day Skirt	1
PE Zipped hoodie	Not mandatory
School Pants long	Not mandatory
School Pants short	Not mandatory



Winter PE pants long	Not mandatory
Dress	Not mandatory
PE Skirt	Not mandatory

All uniform items have dedicated labels where students' names must be written in order to be identified.

During the school year, there will be special days, such as casual Fridays or themed events, when students are allowed to wear casual clothes instead of their usual school uniforms. These days will be announced in advance through the Parent and Student Portal. Early Years students are allowed to wear special clothes on their birthdays also.

#### Trousers/Shorts

Trousers and shorts are unisex and are not included in the mandatory package. Pants can be purchased elsewhere as long as they follow the guidelines in the School Uniform Policy. Acceptable colours are plain dark/navy blue or black, without cuts or holes stones. Students are also permitted to wear dark-coloured (dark/navy blue or black) tights. Summer shorts must be long enough to touch the top of the kneecap when a student stands normally.

#### Shoes

Students must wear closed-toe shoes (no sandals, crocs, or flip-flops), and appropriate athletic shoes on PE days.

Acceptable colours:



#### PE Kit

The School has an official PE kit, which should be worn for PE lessons. Students are permitted to wear their PE uniform for the whole day on the days they have PE. PE trainers may be used for PE lessons by all pupils in school. Please find a guide for appropriate PE footwear below:



<b>Appropriate footwear for Physical Education</b>	<b>Inappropriate footwear for Physical Education</b>
<p>During P.E. lessons, students participate in a variety of sports and activities. To reduce the risk of injury, students should ensure that the shoes worn for Physical Education classes and school sport are appropriate. A suitable shoe that provides good arch support, shock absorbing materials in the heel and forefoot is the correct footwear that students should be wearing.</p>	<p>Shoes that are classified as ‘street wear’ or ‘lifestyle’ are not suitable. These shoes do not offer appropriate support and cushioning when students are engaged in physical activity. Wearing these types of shoes may result in increased risk of injury during physical activity.</p>
	

Adaptations for weather

- Hoodies, Coats, and Cold-Weather Accessories  
Only school uniform hoodies are allowed to be worn at school. In winter students may wear a winter coat of their choice, but it should be a solid colour without inappropriate graphics or writing. Students may wear gloves and winter hats, ear muffs of their choice.
- During hot days, all students are expected to wear full uniform (excluding sweatshirts/hoodies). Items such as polo-shirts and summer dresses are appropriate.

Headwear



Hats are not to be worn at school, with the exception of sun caps, headscarves and winter hats, which may be worn only during PE lessons and break-time outside. They should be in a solid colour without inappropriate graphics or writing. Exceptions may be made for religious reasons and temporary medical reasons.

### Hair and Cosmetics

Hair, nails, and cosmetics should not be a safety hazard and/or disruption for the learning environment. If a student's appearance is a distraction in the learning environment, they may be asked to adjust their appearance accordingly or be sent home. Students are expected to arrive at school prepared to participate in all school-related activities scheduled for the day. Choices in hair, nails, and cosmetics should reflect this, and students will not be excused from activities based on these matters.

### Jewellery and other non-essential apparel

The following guidelines apply to jewellery and other accessories:

- Only stud or clasp earrings
- Jewellery must be taken off during PE lessons to prevent accidents
- Jewellery and other accessories must not become a distraction during class time
- Sunglasses are not to be worn indoors at school.

Tattoos: Any vulgar or offensive tattoos must be covered.

### Headphones

Headphones are only permitted to be used at Verita if permission is given by the teacher in special circumstances, or if the students are working online. At no time should the volume from the headphones be heard by another student in the class.

### **School Uniform Checks by Staff**

The School Uniform will be checked by different staff in school (Morning Supervisors, Front Office Representative, Homeroom or Advisory Teachers) at arrival or during morning registration, and by class teachers during subject lessons. Ensuring that students are in the correct uniform is the responsibility of all staff at all times.



## Sanctions for Violation of Uniform Guidelines

### NOTE : All sanctions will be applied starting with September 30th

Parents/Guardians hold the responsibility of ensuring their child(ren) always come(s) to school wearing the school uniform under this policy. Parents should ensure that their child's uniform is clean and in good repair.

Students out of uniform will be asked to remove any non-uniform items of clothing or jewellery being worn, or to remove make-up as required. Any items removed must be picked up by parents at the front desk.

In all situations where an item of clothing or jewellery is confiscated, parents/guardians will be informed by email before the end of the school day.

If students are not wearing the correct uniform, a front office representative will contact parents/guardians to have the correct uniform brought to school, within the first hour from the call.

Should parents/guardians not be able to have the uniform brought to school, the following will apply:

Early Years & Primary (EY-Y6)	Secondary (Y7- Y13)
<ul style="list-style-type: none"> <li>- Students will stay in class in the attire they came in.</li> <li>- If parents/guardians are not able to have the uniform brought to school on more than 3 separate occasions, on the 4th breach of policy, parents will be asked to pick their child up from school.</li> </ul>	<ul style="list-style-type: none"> <li>- Students will stay in class in the attire they came in.</li> <li>- If the parents/guardians are not able to have the uniform brought to school, students will be assigned a reflective period.</li> </ul>

Regardless of whether or not on school premises, while wearing the school uniform, students are representatives of our school at all times and therefore should always wear the uniform with pride. It is in the interests of both students and the school that high standards are maintained. Should students be found to be non-compliant, they will still be subjected to Verita's Behaviour Policy.



### **Lost School Uniform Items**

The school does not take any responsibility for lost school uniform items. Any unidentified items of school uniform will be taken to the school office. Students are encouraged to look here to reclaim lost property, on the understanding that any claimed items must be clearly marked with the student's name.

### **Ordering procedure for 2024-2025 Academic Year**

- We invite all parents to flip through the Uniform Catalogue and to visit The Uniform Pop-up Showroom which will be opened for checking and sizing on the Ground Floor of the Y2-Y11 Building during June 3-21, 08.30 - 17.00.
- All parents are required to place the order for the mandatory package and/or other optional items using the Uniform Ordering Form between June 3-21. It is the parents' responsibility to choose and order the correct size for their child/ren and provide the correct delivery address.
- School will process orders and will issue Educational Contract Addendums for all the uniform items ordered through the Uniform Ordering Form. Based on the addendums, the parents will be required to pay the order via bank transfer within 7 days from the date of the order in the Verita School bank account: RO40 EGNA 1010 0000 0081 5144 – VISTA BANK, RON account.
- Production, delivery and returns will be managed in partnership with our supplier Kipa Sport.
- Deliveries will be done via courier only in Romanian main cities. Verita does not accept deliveries at the school. Notification about the exact delivery date will be sent by the courier as soon as available.
  - For the main orders made between June 3-21, orders will be delivered before Aug 19, 2024.
  - For orders submitted between June 22 - Aug 16, 2024, the delivery will be prioritised by Aug 19, but in exceptional cases they may be delayed after Aug 26.
  - For orders submitted after Aug 26, 2024, the delivery will happen between 10-15 working days.
- The prices include VAT and delivery charges.

### **Returns**

If a uniform item arrives and has an issue, please fill in the Return Form and you will receive instructions on how to arrange for the item to be returned to the supplier and a replacement item will be sent out with no delivery costs applied.

